

**Personnel Attorney:** The Kansas Department of Transportation is seeking a staff attorney to provide legal assistance and support to the agency on personnel-related matters, including disciplinary issues and proposed terminations, ADA-related issues, and FMLA issues. The position represents the agency in internal and external personnel-related proceedings, including handling hearings before the Kansas Civil Service Board, the Kansas Department of Labor Office of Unemployment Appeals, and claims filed with the Kansas Human Rights Commission and Equal Employment Opportunity Commission. The position advises agency management on employment-related actions based on federal and state regulations, case law, statutes, The Kansas Organization of State Employees Memorandum of Agreement, and internal KDOT policies. Salary range is \$65K to \$72K, DOE. **Preferred Requirements:** Working and/or academic experience in an employment law related field or other experience establishing a working knowledge of employment-related federal and state regulations, case law, and statutes. Demonstrated ability to work independently, and to establish and maintain effective working relationships with Executive and Senior Managers, agency administrators, engineering staff, technical staff, and the public. **Minimum Requirements:** Certificate of admission to the Bar of the Supreme Court of Kansas or eligible to be admitted to practice law in Kansas, and temporary permit to practice law issued by the Supreme Court of Kansas at the time of hire.

**Applications will be accepted through November 23, 2018.** Send a cover letter, resume, law school transcript, and writing sample (not to exceed 15 pages) to the Kansas Department of Transportation Office of Chief Counsel, 700 Harrison Street, Topeka, KS, 66603 or submit electronically to Holly Taylor at [holly.taylor@ks.gov](mailto:holly.taylor@ks.gov). If you have previously applied for this position, your application materials are currently on file and do not require resubmission. For more information, including a detailed position description, and to complete the on-line application, go to: <http://admin.ks.gov/services/state-employment-center/job/job-postings?id=190498>.