

## **EMPLOYMENT OPPORTUNITY FOR STAFF ATTORNEY WITH THE THIRD JUDICIAL DISTRICT (Shawnee County):**

**Shawnee County District Court is hiring a Staff Attorney to succeed the person currently in that position.**

**The person selected for this position provides legal research and drafting of documents needed by the Judges and other court departments when doing orders, opinions and other matters. Other responsibilities include serving as the point of contact for Washburn and KU Schools of Law, supervise and review the work of law clerks and legal interns and externs assigned to the 3rd Judicial District, recruit and interview law clerks and other legal staff and review and monitor contracts. Perform other duties as required.**

**This position is supervised by the Chief Judge of the 3rd Judicial District.**

### **Minimum Qualifications:**

- **Licensed to practice before the Kansas Supreme Court and the United States District Court for the District of Kansas; and**
- **Valid Kansas Drivers License.**

### **Special Requirements:**

- **Cover letter;**
- **Resume (including references and writing sample); and**
- **Completed application form, found at the court's website (<http://www.snco.us/>).**

**Salary is negotiable, based on experience and expertise.**